

Date _____

MEMORANDUM

To: _____
Chief, Design Division

Thru: _____
Section Manager

From: _____
Project Manager

Re: Design Approval

Route: _____

Des. No.: _____

PE Project No.: _____

R/W Project No.: _____

CN Project No.: _____

Project Location: _____ of _____

Project Description: _____

Transmitted herewith is the design approval packet for the above referenced project. All environmental and public hearing requirements have been met.

Design Approval Packet Approved: _____

Chief, Design Division

Date: _____

_____ :

List applicable cc parties:

cc: _____

